



The Management Training Tool Kit: 35 Exercises to Prepare Managers for the Challenges They Face Every Day

By Alan Clardy

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Most people learn best through experience. Yet new managers are often tossed on to the front lines with absolutely no experience handling the toughest challenges theyÆll face: people problems. The Management Training Tool Kit includes all the tools you need to prepare your managers for anything. It supplies real-life case studies and analysis exercises for troubleshooting problems such as plummeting morale, interpersonal conflict, decreased productivity, disruptive employees, sexual harassment claims, and more. This innovative training guide features:

- ð 35 succinct yet nuanced case studies that examine common challenges
- ð Probing discussion questions that help pinpoint core issues
- ð Practical solutions that can be put to use resolving problems
- ð Role-playing exercises that bring the case studies alive
- ð Guidelines that help trainers lead with skill and accuracy

New managers will make mistakes. But The Management Training Tool Kit will help them overcome obstacles with skill and confidence.

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“...a great resource for young or new managers, but also for those who want to continue to improve and prepare themselves...” --*Strategy: Business Learning & Life*

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